



London Borough of Hammersmith & Fulham

Cabinet

Minutes

Monday 7 November 2011

PRESENT

Councillor Nicholas Botterill, Deputy Leader (+Environment and Asset Management)
Councillor Mark Loveday, Cabinet Member for Strategy
Councillor Helen Binmore, Cabinet Member for Children's Services
Councillor Joe Carlebach, Cabinet Member for Community Care
Councillor Harry Phibbs, Cabinet Member for Community Engagement
Councillor Andrew Johnson, Cabinet Member for Housing

ALSO PRESENT

Councillor Michael Cartwright
Councillor Stephen Cowan

96. MINUTES OF THE CABINET MEETING HELD ON 10 OCTOBER 2011

RESOLVED:

That the minutes of the meeting of the Cabinet held on 10 October 2011 be confirmed and signed as an accurate record of the proceedings subject to the inclusion of Councillor Carlebach's apologies for absence, and that the outstanding actions be noted.

97. APOLOGIES FOR ABSENCE

RESOLVED:

Apologies for absence were received from Councillors Stephen Greenhalgh and Greg Smith.

98. DECLARATION OF INTERESTS

There were no declarations of interest.

99. THE GENERAL FUND CAPITAL PROGRAMME, HOUSING REVENUE CAPITAL PROGRAMME AND REVENUE BUDGET 2011/12 - MONTH 5 AMENDMENTS

RESOLVED:

1. That the changes to the capital programme as set out in Appendix 1 be approved.
2. That the changes to the General Fund and Housing Revenue Account revenue budgets as set out in Appendix 2

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

100. FUNDING REQUEST FOR TRI-BOROUGH ADDITIONAL COSTS

RESOLVED:

1. That approval be given to fund the currently identified additional staff requirements as set out in paragraph 3 of the report for the period up to the end of 2011/12 - £314,000 and for 2012/13 – £238,000.
2. That specific Tri-borough business cases are presented to secure funding for further investment.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

101. USE OF 2011/12 HFBP PROFIT SHARE TO FUND E-SERVICES IN 2011-12

RESOLVED:

That the £825,000 HFBP profit share due to the Council in 2011/12 be used to deliver the Council's self serve agenda and to deliver £874,000 annual MTFS savings from 2012/13 as set out in the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

102. CUSTODY PATHFINDER PILOT - YOUTH OFFENDING SERVICE

RESOLVED:

1. That approval be given to participate in Custody Pathfinder at a maximum potential cost of £85,335 if the claw back procedure has to be invoked due to targets being missed.
2. That progress from months 6 to 9 (April to June 2012) be reviewed to determine if progress is satisfactory to enter year 2 and the potential claw back phase.
3. That authority be delegated to the Cabinet Member for Children's Services, in conjunction with the Executive Director of Finance and Corporate Governance and the Triborough Executive Director of Children's Services, to review progress and authorise progress to year two in September 2012 or withdrawal from the pilot at no financial cost.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

103. APPROVAL TO DELEGATE AWARD OF SEX AND RELATIONSHIPS AND SUBSTANCE MISUSE EDUCATION CONTRACT

RESOLVED:

1. That the joint commissioning of this service be approved.
2. That approval be given to enter into a contract for a value of £148,810 from Hammersmith & Fulham.
3. That approval be given to a 16 month contract from 1 December 2011 to 31 March 2013 with a possible extension of up to two years, subject to funding and good performance.
4. That Contract Standing Orders be waived (for the reasons detailed under section 3.4.1 of the report) and the awarding of the contract for the delivery of Sex and Relationship and Substance Misuse Education Programme be delegated to the Cabinet Member for Children's Services in conjunction with the Tri-borough Executive Director of Children's Services.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

104. HEALTH AND SAFETY AUDIT PROGRAMME FOR HOUSING AND REGENERATION.

RESOLVED:

1. That approval be given to appoint Frankhams Ltd as the health and safety auditor for the four year assurance programme for gas, fire, legionella and asbestos safety across the HRD portfolio.
2. That approval be given to a Health and Safety Audit Programme for Housing and Regeneration at a total cost of £111,937.50 over four years funded from existing budgets.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

105. OUTCOME OF CONSULTATION ON THE HOUSING ESTATE INVESTMENT PLAN

Councillor Cartwright observed that the number of residents who responded to the consultation was low; therefore, he struggled to see how the outcome could be meaningful. In response, the Cabinet Member for Housing noted that the Borough Forum was consulted and a tenant newsletters was circulated to all tenants ensuring that they had the opportunity and the time to learn about the proposals and air their views.

RESOLVED:

1. That the outcome of the consultation exercise on the Housing Estate Investment Plan be noted.
2. That approval be given for officers to undertake an assessment, using the selection criteria under the Housing Estate Investment Plan selection criteria, and to report back to Cabinet with a recommended estate to be the first to benefit from the Housing Estate Investment Plan.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

106. PLANNED PREVENTATIVE MAINTENANCE AND BREAKDOWN REPAIRS OF MECHANICAL PLANT IN SPECIALIST NON-HOUSING PROPERTIES; WORKS: PLANNED PREVENTATIVE MAINTENANCE FOR MECHANICAL SYSTEMS (INCLUDING AIR CONDITIONING) 2011-2015

RESOLVED:

To note that the contract is expected to start on 1 January 2012 for a period of 4 years with the options to extend on annual basis for 3 further years.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

107. FORWARD PLAN OF KEY DECISIONS

RESOLVED:

The Forward Plan was noted.

108. SUMMARY OF OPEN DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION

In response to a query by Councillor Cowan regarding the content of the brief seeking tax advice and guidance from Price Waterhouse Coopers (PWC), the Executive Director of Finance and Corporate Governance responded that a brief had been circulated outlining the work required. This report sought approval to instruct PWC to review the action being taken by the Council to mitigate the tax risks arising from its engagement of consultants and interims. The expenditure will not exceed £30,000.00. Councillor Cowan will be copied into the correspondence to Councillor Murphy on the same issue.

The summary was noted.

109. SUMMARY OF URGENT DECISIONS TAKEN BY THE LEADER, REPORTED TO THE CABINET FOR INFORMATION

The summary was noted.

110. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

111. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 10 OCTOBER 2011 (E)

RESOLVED:

That the minutes of the meeting of the Cabinet held on 10 October 2011 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

112. USE OF HFBP PROFIT SHARE TO FUND E-SERVICES IN 2011/12 : EXEMPT ASPECTS (E)

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

113. PLANNED PREVENTATIVE MAINTENANCE AND BREAKDOWN REPAIRS OF MECHANICAL PLANT IN SPECIALIST NON-HOUSING PROPERTIES. WORKS: PLANNED PREVENTATIVE MAINTENANCE FOR MECHANICAL SYSTEMS (INCLUDING AIR CONDITIONING) 2011 - 2015 : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendations contained within the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

114. SUMMARY OF EXEMPT DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION (E)

The summary was noted.

115. SUMMARY OF EXEMPT URGENT DECISIONS TAKEN BY THE LEADER, AND REPORTED TO THE CABINET FOR INFORMATION

RESOLVED:

The summary was noted.

Meeting started: 7.00 pm
Meeting ended: 7.07 pm

Chairman